



Mother of Divine Grace School

323 E Matilija St., Suite 212 – PO Box 1810 • Ojai, CA 93024

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2010-2011 Mother of Divine Grace School Enrollment Form (New Families)

Father's Name: (First & Last Name)		Mother's Name: (First & Last Name)	
Address:			
City:	State:	Zip:	Country:
Phone (Home):		Phone (Mobile):	
E-mail:		Fax:	

Attention California Families! To complete your application you must submit Immunization Records or a Waiver of Immunization Form. This is found at: <http://www.cdph.ca.gov/programs/immunize/Documents/pm286b.pdf>

- Does it matter to you if your consultant has e-mail or not? Yes No
- Would you prefer to receive documents from MODG by e-mail? Yes No
Please Note: We send certain enrollment materials such as the Enrollment Booklet by mail. We send other documents such as assessment tests, TA/TD/LS enrollment and course information, and reminders by e-mail. If you do not have e-mail or do not check your e-mail regularly it is important that you let us know so that we can send these documents to you by mail.
- Would you like to be on our list of enrolled families? Yes No
We send this list to all enrolled families each September. If "Yes" is checked here we will include your contact information on this list.
- Which of the following led you to enroll with Mother of Divine Grace School?

<input type="radio"/> <i>Designing Your Own Classical Curriculum</i>	<input type="radio"/> Guidance of an MODG consultant
<input type="radio"/> Classical methodology & curriculum	<input type="radio"/> Flexibility
<input type="radio"/> Transcripts and academic record keeping	<input type="radio"/> National accreditation
<input type="radio"/> Assistance with college preparation and planning	<input type="radio"/> Friend's recommendation
<input type="radio"/> Teacher Assisted/Directed/Learning Support courses	<input type="radio"/> Homeschool conference

Enrollment Fees: 2010-2011

- Registration Fee: (required each year) \$50 per family = \$50
- New Family Fee: (required if not enrolled in MODG at the end of the prior school year) \$100 per family = \$100
- Family Tuition Fee: (Choose Payment Plan 1, 2, or 3 and insert the 1st payment amount here) = \$_____
 - ___ 1: Full: 1 Payment of \$600 due with enrollment; \$75 Savings!
 - ___ 2: Partial: 3 Payments of \$225: 1st payment of \$225 due with enrollment; 2nd due in September, 3rd due in January
 - ___ 3: Monthly: 9 Payments: 1st payment of \$225 due with enrollment + 8 payments of \$56.25 due July through February
- Middle School Student Fee: (for all students in Grades 6-8, due each year) \$35 x ___ students = \$_____
- High School Student Fee: (for all students in Grades 9-12, due each year) \$60 x ___ students = \$_____
- Transcript Evaluation Fee: (for 1 HS year outside MODG, one time fee) \$50 x ___ students = \$_____
- Transcript Evaluation Fee: (for 2 HS years outside MODG, one time fee) \$100 x ___ students = \$_____
- Transcript Evaluation Fee: (for 3 HS years outside MODG, one time fee) \$150 x ___ students = \$_____
- Special Services Fee Level 1: (complete & include Special Services Info p. 4) \$35 x ___ students = \$_____
- Special Services Fee Level 2: (complete & include Special Services Info p. 4) \$135 x ___ students = \$_____
- Teacher Assisted/Directed/Learning Support Registration: (optional) \$25 x ___ students = \$_____

(Note: The TA/TD/LS Registration fee is required for each student enrolling in Teacher Assisted/Directed courses or Learning Support classes)

TOTAL PAYMENT ENCLOSED

\$ _____

Complete payment must be submitted along with this form for your application to be considered. All fees are non-refundable, except for tuition (see Refund Policy, p. 2). If choosing Payment Plans 2 or 3 for tuition, please read the Terms and Policies on the next page carefully.

FORM OF PAYMENT:	CHECK # _____	MC <input type="radio"/>	VISA <input type="radio"/>	EXP DATE: ___/___
CREDIT CARD NUMBER:	_____ - _____ - _____ - _____			
SIGNATURE: _____	DATE: _____			

Please answer the following questions to help us assign the best consultant to your family. This will greatly expedite the enrollment process and allow us to better serve you. Thank you!

1. How did you first hear about Mother of Divine Grace? _____
2. Have you visited our web-site or read our brochure? Yes No
3. How many children do you have? _____ What is their age range? _____
4. Do you have any areas of concern that may help us in determining who would be a good consultant for you? Include additional pages if needed. _____

5. What are your primary goals for your enrolled students?

6. Do you have any children with learning issues, not serious enough to be considered learning disabilities (i.e. they work at a reasonable pace within two grade levels of that typical for their age), but which demand more time and attention from you?

If you have a child(ren) with learning disabilities, or serious enough difficulties that he/she would benefit from our Special Services Program, please complete page 4 of this application. If you are unsure whether your student requires Special Services contact the MODG office or refer to the Special Services Questions & Answers at: <http://www.motherofdivinegrace.org/enrollment/forms>.

MODG TERMS AND POLICIES (IMPORTANT INFORMATION – PLEASE READ CAREFULLY):

GENERAL POLICIES:

- Mother of Divine Grace School does not discriminate against any family on the basis of race, gender, or religious beliefs. We accept families on a first-come, first-serve basis, provided that we have a consultant available the family. We reserve the right to refuse enrollment to any family we do not feel qualified to assist. Applications for enrollment that come to us without payment attached or with incomplete information may be returned.
- Books and Syllabi (lessons plans) are not included in Enrollment Fees.
- Parents and students are responsible for making all scheduled phone calls to consultants and teachers.
- Families may request to be reassigned to a new consultant at any time. Requests will be honored if a new consultant is available. If not, the family will be reassigned upon re-enrollment. Students may also request to be reassigned to a new teacher. Again, requests will be honored if a new teacher is available and it is early in the semester. If not, the student can be reassigned at the semester or year's end.
- There is a \$25 "Bad Check" charge.
- Payment may be processed before a family has been accepted. If it turns out that we are unable to accept the family, they will be refunded in full.

TUITION PAYMENT OPTIONS: (These three payment plan options apply only to tuition and do not include other applicable enrollment fees).

- **Plan 1: Full payment of \$600. No additional payments due.**
- **Plan 2: Initial payment of \$225. Additional payments in September & January of \$225 each.**
 Note: For families that enroll in September or later and choose Plan 2, the 2nd installment of \$225 is due upon enrollment.
- **Plan 3: Initial payment of \$225. 8 additional payments from July-February of \$56.25 each.**
 Note: Plan 3 requires the family's authorization of automatic credit card payments or the submission of post-dated checks with their enrollment. If credit card payments are authorized, MODG will automatically bill the family's credit card on the first of each month from July through February. Families who enroll in July will need to include the first installment of \$56.25 with their initial payment. Families who enroll after July will need to include payment for each month past the start of the payment plan, including the month in which they enroll. After this, the monthly payments will be processed as usual, ending in February. Families may cancel automatic billing at any time by contacting MODG office. **Important:** Your signature below is required for this plan.

REFUND POLICY:

- The Registration Fee, New Family Fee, and any Middle School or High School Student Fees, Transcript Evaluation Fees, and Special Services Fees are non-refundable as soon as enrollment is processed, since these fees all pertain to registration.
- The Tuition Fee is refundable in full if enrollment is cancelled before August 1st or within 15 days of when the enrollment was processed (whichever is later), provided no consultation has occurred. After this time one-third of the Tuition Fee is non-refundable. After September 30th, or if two consultations have occurred, the two-third of the Tuition Fee is non-refundable. After January 31st, or if three consultations have occurred, the entire Tuition Fee is non-refundable.

TEACHER ASSISTED/DIRECTED/LEARNING SUPPORT PROGRAM: (Enrolling in this program is a **TWO** step process)

- **Step 1: Registration.** TA/TD/LS Registration Fees are due with enrollment so we can hold a space for your child(ren) in this program. The registration fees cover the entire year and are non-refundable.
- **Step 2: Course Selection & Payment.** In addition to registration fees there are course fees. MODG will send you the course enrollment forms in June. We recommend discussing your course selections with your consultation before submitting the forms. All course forms and payment must be received by our office no later than July 1st if you wish to retain your spot in this program.
- Teachers will be assigned and their contact information sent to you in late August. Teachers begin working with students in September. After September 1st we may not be able to accommodate course changes.
- TA/TD Course fees are refundable in full, if the course is cancelled before September 1st provided work has not been corrected. After August 31st TA/TD Course fees will be refunded in part when a course is dropped based on how far it is into the semester and how much work has been corrected. Learning Support class fees are refundable in part based on the month in which the class is dropped. Complete refund information is included in the Enrollment Booklet and will be included on the TA/TD/LS Course Enrollment Form.

My signature below indicates that I have read and understood the terms and policies above:

Signed: _____ **(Required)** Date: _____

Mother of Divine Grace School Student Enrollment Information, Page 3

Family Name: _____

Please list all students whom you would like to enroll in MODG. Make copies of this page to enroll more than 4 students.

Legal First and Last Name (Student 1)	Grade (entering)	TA/TD/LS Program*	Special Services**	New Student***
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Level 1 <input type="radio"/> Level 2	<input type="radio"/> Yes <input type="radio"/> No
Student Residence (if different from that of parent):				
Birthdate:	Place of Birth:	Ethnicity:		
Is student planning on attending college? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Uncertain	Gender:	Primary Language:		
Schools & grades attended prior to enrollment in MODG: (Please check all that apply; leave blank if MODG is the student's only school)				
<input type="radio"/> Homeschool Program(s): _____		<input type="radio"/> Private School(s): _____		
<input type="radio"/> Homeschooled without a program		<input type="radio"/> Public School(s): _____		

Legal First and Last Name (Student 2)	Grade (entering)	TA/TD/LS Program*	Special Services**	New Student***
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Level 1 <input type="radio"/> Level 2	<input type="radio"/> Yes <input type="radio"/> No
Student Residence (if different from that of parent):				
Birthdate:	Place of Birth:	Ethnicity:		
Is student planning on attending college? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Uncertain	Gender:	Primary Language:		
Schools & grades attended prior to enrollment in MODG: (Please check all that apply; leave blank if MODG is the student's only school)				
<input type="radio"/> Homeschool Program(s): _____		<input type="radio"/> Private School(s): _____		
<input type="radio"/> Homeschooled without a program		<input type="radio"/> Public School(s): _____		

Legal First and Last Name (Student 3)	Grade (entering)	TA/TD/LS Program*	Special Services**	New Student***
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Level 1 <input type="radio"/> Level 2	<input type="radio"/> Yes <input type="radio"/> No
Student Residence (if different from that of parent):				
Birthdate:	Place of Birth:	Ethnicity:		
Is student planning on attending college? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Uncertain	Gender:	Primary Language:		
Schools & grades attended prior to enrollment in MODG: (Please check all that apply; leave blank if MODG is the student's only school)				
<input type="radio"/> Homeschool Program(s): _____		<input type="radio"/> Private School(s): _____		
<input type="radio"/> Homeschooled without a program		<input type="radio"/> Public School(s): _____		

Legal First and Last Name (Student 4)	Grade (entering)	TA/TD/LS Program*	Special Services**	New Student***
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Level 1 <input type="radio"/> Level 2	<input type="radio"/> Yes <input type="radio"/> No
Student Residence (if different from that of parent):				
Birthdate:	Place of Birth:	Ethnicity:		
Is student planning on attending college? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Uncertain	Gender:	Primary Language:		
Schools & grades attended prior to enrollment in MODG: (Please check all that apply; leave blank if MODG is the student's only school)				
<input type="radio"/> Homeschool Program(s): _____		<input type="radio"/> Private School(s): _____		
<input type="radio"/> Homeschooled without a program		<input type="radio"/> Public School(s): _____		

*Check Yes under "TA/TD/LS Program" to **register** a student in the Teacher Assisted/Directed/Learning Support Program. TA/TD/LS Registration Fees must be paid with enrollment in order for a student to be eligible to sign up for classes. All students **registered** in the TA/TD/LS program will be mailed a course enrollment form in June in order to sign up for specific courses. Please note that additional course fees are due for each individual course. All forms and course payments must be returned to the MODG office by July 1st.

**Check Level 1 or Level 2 and complete the Special Services Information form to enroll a student in our Special Services Program.

***New students entering 10th, 11th, or 12th Grade need to pay a Transcript Evaluation Fee (see Enrollment Fees, pg. 1) for each year of high school that they have completed outside of MODG.

Complete for each student you would like to enroll in our Special Services Program.
 Make additional copies of this page if you wish to enroll more than one student in special services.

Student First and Last Name:	Enrolled/Chronological Grade:	Grade Level based on work:
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Indicate which level you wish to sign up for (pick only one):

- Level 1: \$35 per year, per student.** *This level is appropriate for the student who has special needs but is working within two grade levels of his chronological grade, and whose parent needs help adjusting assignments and pinpointing crucial areas to focus on academically.*
 - Specialized assessments, if needed.
 - A knowledgeable consultant, with access to an MODG special services mentors, who can help the family implement the classical method for the child.
 - Access to Sharon Hensley for additional help at \$50/hr for one consultation, if needed.
 - IEP can be prepared for an additional \$50.

- Level 2: \$135 per year, per student.** *This level is appropriate for the student who has special needs and is not working within two grade levels of his chronological grade, or the student who is in Grade 7 or above and is not able to fulfill the regular California graduation requirements, or any special needs student whose parent desires a consultation with an MODG certified special services consultant.*
 - Specialized assessments, if needed.
 - A knowledgeable consultant, with access to an MODG special services mentors, who can help the family implement the classical method for the child.
 - An MODG certified special services consultant to do a one-time three-way consultation with the parent and their consultant in order to set up a curriculum for the student and assist with more detailed curriculum customization and resources.
 - Access to Sharon Hensley for additional help at \$50/hr for one consultation, if needed.
 - IEP can be prepared for an additional \$50.

Please Note: MODG advises families who sign up in the Special Service Program to also sign up with the Home School Legal Defense Association (HSLDA). In some cases this will be mandatory.

Please check any issue that applies to this student. If there is no official diagnosis, see following box.

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Learning Disability: ADHD/Dyslexia <input type="checkbox"/> Learning Disability: Vision Problems <input type="checkbox"/> Learning Disability: Dysgraphia <input type="checkbox"/> Learning Disability: Dyscalculia <input type="checkbox"/> Learning Disability: ADD <input type="checkbox"/> Non Verbal Learning Disorder <input type="checkbox"/> Autism: High functioning or Aspergers <input type="checkbox"/> Autism: Low functioning <input type="checkbox"/> Obsessive Compulsive Disorder <input type="checkbox"/> Bi-polar | <ul style="list-style-type: none"> <input type="checkbox"/> Educable Mental Retardation: Down's Syndrome <input type="checkbox"/> Educable Mental Retardation: Other <input type="checkbox"/> Traumatic Brain Injury: Seizures <input type="checkbox"/> Traumatic Brain Injury: Other <input type="checkbox"/> Hearing Impairment: Deafness <input type="checkbox"/> Vision Impairment: Blindness <input type="checkbox"/> Pervasive Developmental Disorder <input type="checkbox"/> Health Issues: _____ <input type="checkbox"/> Depression <input type="checkbox"/> Other: |
|--|---|

If the student does not have an official diagnosis, but struggles with learning, please provide more information on another sheet of paper.

Please list the texts used last year in the following subjects as well as their target grade levels.

Math: _____ Grade: _____
 English: _____ Grade: _____

Do you have to read to the student?	___ Yes ___ No
Does the student understand books at grade level when they are read to him?	___ Yes ___ No
Does the student need to read books at a much easier level?	___ Yes ___ No
Can the student write simple sentences on his own?	___ Yes ___ No
Can the student write stories that are much better if he dictates them?	___ Yes ___ No

Please attach a sample of the student's writing. If the student cannot retell or summarize by himself yet, submit something dictated to you, and please note that on the sample.

Please attach a description of your family. How does the education of this child fit into the dynamics of the whole family? Are you teaching multiple students? Are you able to successfully educate them all? Are you new to this? How does a typical school day go in your household?